Altrium
Financial Services

October 2026

Paralegal Intern – Financial Transaction Services

📍 London / Paris (hybrid, with travel between both offices)

🕒 Internship – 6 months, starting asap

About Us

ALTRIUM FINANCIAL SERVICES is rethinking how loan agency, security agency, bond trustee and escrow services are delivered. We are an independent, conflict-free boutique.

We built our model from scratch, with no legacy systems, and our digital platform and digitalised process sit at the heart of how we work.

Our conviction: ***Technology enables. People build trust***.

We act on private debt, leveraged finance, restructurings, escrow arrangements and ad hoc mandates, from performing deals to stressed and distressed situations.

ALTRIUM is in the final stage of its regulation process for payment services in Europe, and our activity between London and Paris is growing fast.

To support this new stage of growth, we are looking for a Paralegal Intern.

Your Role

You will join our Transaction Services team and work with our Legal, Business Development and Analyst teams on live cross-border transactions.

This is a hands-on role for a law student or recent graduate who wants real responsibility from day one in a start-up environment.

Your main tasks will be:

- Reviewing and organising transaction documents such as facility agreements, intercreditor agreements, security documents, engagement letters and closing sets.
- Preparing and tracking conditions precedent checklists and closing agendas.
- Supporting KYC/AML onboarding of lenders, borrowers and other counterparties.
- Drafting summaries, notices, reports and internal memos on key legal and regulatory points.
- Helping maintain our compliance framework under regulatory requirements.
- Contributing ideas to improve our processes through our digital platform and AI tools.

Your Profile

- You are studying for, or have recently completed, a degree in Law (Master 1/Master 2 or LLM), ideally with a focus on banking, finance, corporate or business law.
- You have a first exposure to financial transactions, through an internship in a law firm, bank or fund, or through your coursework.
- You are rigorous, well organised and comfortable juggling several files under tight deadlines.
- You write fluently and professionally in English. German, French or Dutch is a strong plus.
- You have a genuine appetite for a fast-paced start-up environment with a strong digital and AI focus.

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What We Offer

- Direct exposure to high-profile, cross-border financing transactions.
- A small, senior and supportive team where your work matters and is visible.
- The chance to help build processes and a regulated activity from the ground up.

Real learning and growth potential within a fast-growing company, with the possibility of a permanent position for the successful candidate at the end of the internship.

Interested?

Send your CV and a few lines about yourself to **contact@altrium.co.uk**, with the reference **"Paralegal Intern"**.